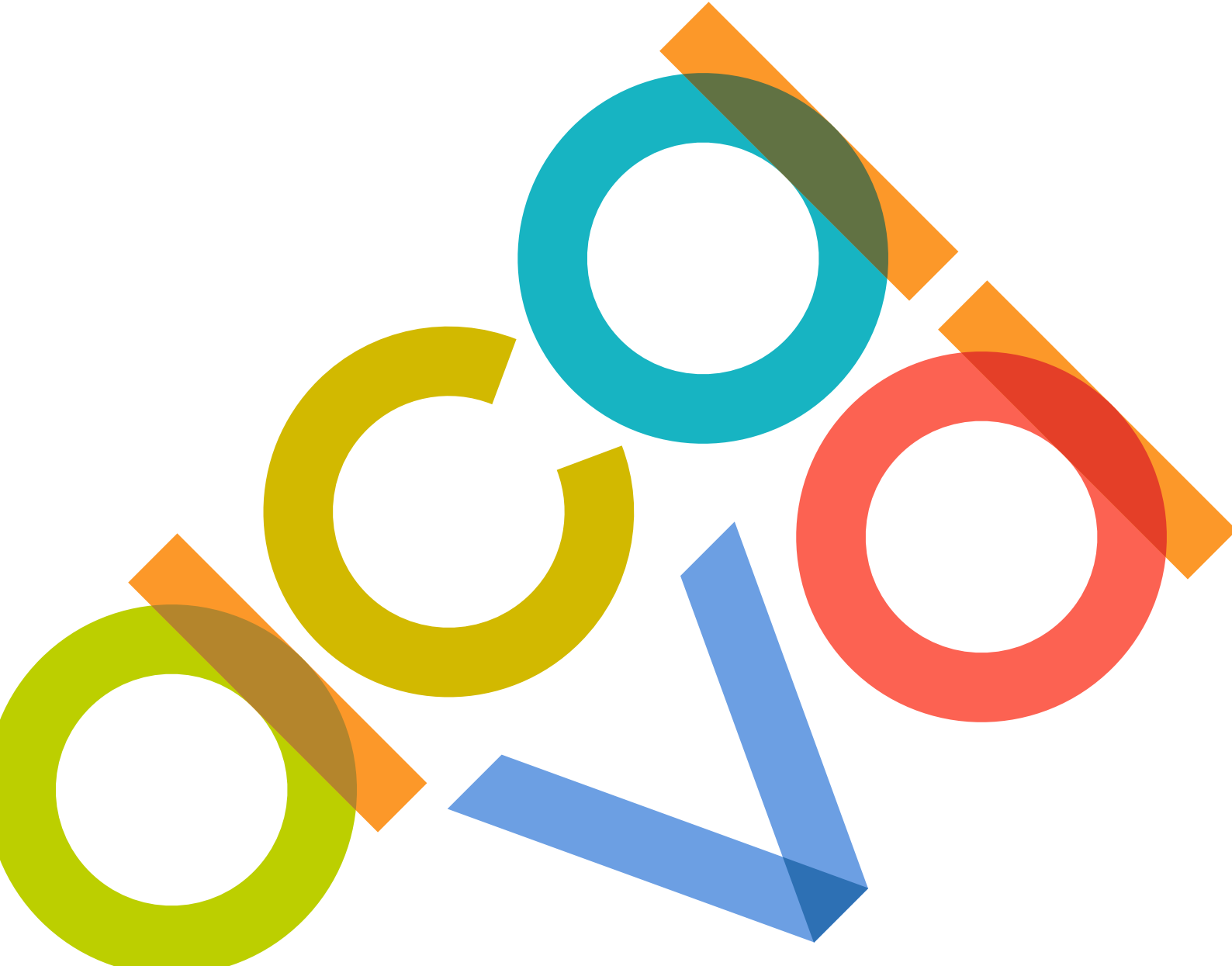


Curator
Children, Young People and Families

Application pack



Welcome

Dear Applicant,

Thank you for your interest in the role of Curator (Children, Young People and Families) at ACAVA. If successful, you will join a dynamic, progressive and growing organisation with a 50-year history as an important part of the national cultural infrastructure.

ACAVA's unique vision – Creativity with Social Purpose – guides our work at the intersection of creative practice, community and place. We are an ambitious team focused on diversification and growth, enjoy a great work culture and have recently joined Arts Council England's National Portfolio so it is an exciting moment to join us and develop your career, with our support.

We welcome informal confidential conversations with potential candidates to discuss any queries you may have. If you would like to arrange a discussion, please contact us at: recruitment@acava.org in the first instance.

I very much look forward to receiving your application.

Tom Holley

CEO

ACAVA

ACAVA seeks to appoint a Curator (Children, Young People and Families), a role that builds on established and evolving programmes.

We are looking for someone with experience in project development, management and delivery within cultural and community contexts. The candidate should be specifically interested in co-creation between artists and communities and child—or family-centred curatorial approaches.

This is an ideal opportunity for a programmer/curator to develop their career. They will have the chance to learn from established programmes and develop self-initiated new activities, working closely with the Head of Social Practice.

The Curator (Children, Young People and Families) plays a crucial part in the future development of our award-winning Social Practice programmes, working to dismantle barriers and champion access to high-quality cultural opportunities for children, young people and families.



Equality, diversity and inclusion

ACAVA is committed to equal opportunities, diversity and inclusion and we are keen to address imbalances in our workforce. We encourage applications from all races, religions, genders, countries of origin and sexual orientations.

We particularly encourage applications from disabled people and those from global majority backgrounds as these groups are underrepresented in our organisation.

A large print version of this document is available on request.

We also welcome video applications. You can read the 'How to apply' section in this pack for more information on how to apply by video.

If you have access requirements at any stage of the recruitment process, please contact the team at: recruitment@acava.org.

Job description

- **Job title:** Curator (Children, Young People and Families)
- **Contract:** Fixed term (18 months), with the potential to become permanent, subject to funding
- **Hours:** Part-time, four days per week (30 hours per week, a job share would be considered)
- **Salary:** £30,000 pro rata (£24,000 for four days per week)
- **Benefits:** Contributory pension, 24 days holiday per annum plus bank holidays (pro rata), birthday day off. (Note: in the autumn we will be trialling a number of additional benefits, including core hours of 10am – 4.30pm, a weekly 'wellbeing hour' and a personal access to culture budget)
- **Reports to:** Head of Social Practice
- **Manages:** Project assistants, artist facilitators and other freelancers
- **Key internal relationships:** Head of Operations; Head of Fundraising; Head of Communications and Marketing; Curator, Makerspaces; Curator, Professional Development; Communications Manager; Administrator
- **Locations:** Hybrid working from home, co-working at central London locations, and key ACAVA sites including; Maxilla Walk Studios W10 6NQ, Blechynden St Studios W10 6RJ, and Barham Park Studios HA0 2HB



Flourish at Maxilla Walk Studios in North Kensington. Photo by ACAVA Shoots (Andreia Sofia Leitão)

Purpose of the role

Lead the delivery and development of a dynamic portfolio of social practice projects, including Flourish, Cultivate Create, and Young Photographers.

Collaborate with the Head of Social Practice and curatorial colleagues on the strategic development of ACAVA's social practice programming, with a specific focus on work with children, young people, and families.

Foster a culture of co-creation, ensuring that communities, artists, and partners are integral to ACAVA's Social Practice work.

Key responsibilities

Programme delivery

- Instill and nurture a culture of co-creation between ACAVA staff, communities, facilitators and partners
- Maintain and build strategic relationships with communities and partners
- Ensure programming is delivered to time, on budget and is reported as required by our funders and partners
- Liaise with the Communications Team to ensure programming is publicised as required, including creating content for newsletters and social media
- Lead community building, ensuring children, young people and families are supported to access activity
- Lead on the administration associated with project delivery, including freelancer contracts, participant sign up / allocation of places
- Plan and implement internal evaluation of programmes for reporting and development purposes
- Create opportunities for reflective practice among project delivery teams, contributing to development of social practice
- Lead the recruitment of new freelance artists and facilitators to deliver programmes
- Collaborate with Head of Social Practice and Head of Professional Development to provide ongoing pastoral support and access to professional development opportunities for artists and creative practitioners delivering our programmes
- Lead on the recruitment and line management of Project Assistants
- Ensure all activity complies with the relevant company policies, with particular attention to safeguarding and health and safety

Programme development

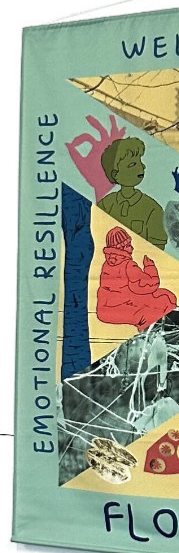
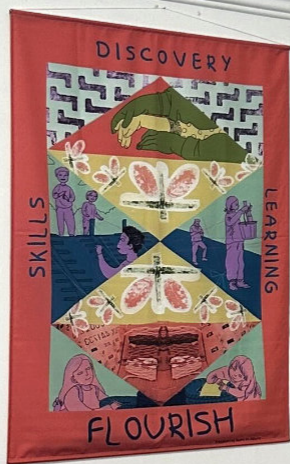
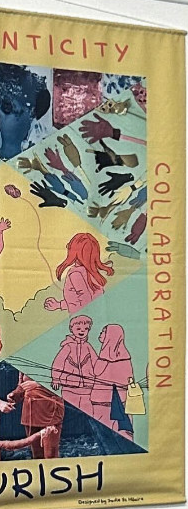
Working with the Head of Social Practice:

- Develop existing and new social practice projects in line with organisational strategy
- Undertake curatorial research to support the development of the programme
- Identify opportunities for new collaborations that support the organisations strategic aims
- Identify and apply to potential funding streams in collaboration with the Head of Fundraising
- Engage in regular team meetings, creating opportunity for peer support and collective problem solving
- Engage with the wider Social Practice and Professional Development Teams to ensure we deliver a cohesive and complimentary programme
- Work with the Head of Social Practice to position ACAVA's programming within the wider sector

General

- Support ACAVA's commitment to best practice including equality, diversity and inclusion in all our work
- Positively engage in, and contribute to, an open collaborative working culture
- Be an ambassador and advocate for ACAVA at all times





Banners depicting the core values of Flourish, designed by Sadie St-Hilaire, co-created with families and artist Flora Duley

Person specification

Required

- Knowledge of contemporary arts and curatorial practices within a socially engaged context
- Experience of working directly with children, young people and families within a cultural context
- Understanding of safeguarding policy and procedure (a DBS check will be required for this role)
- Experience of building and maintaining collaborative relationships with partner organisations; this could include community and voluntary sectors and statutory services including schools, local authorities and the NHS
- Ability to manage projects, including interpersonal relationships, timelines and budgets
- Excellent administrative and planning skills
- Experience of financial management, monitoring and controlling budgets.
- Knowledge of fundraising and reporting processes from public and / or private sources
- Excellent written, verbal and digital communication skills.
- Excellent ability to multi-task, delegate and prioritise in a busy working environment.
- Strong ability to build team-spirit in the workplace.
- Confident working independently and as part of a small team.

Desirable

- Experience of recruiting and managing sessional staff and / or freelance artists and facilitators
- Successful track record of fundraising from public and / or private sources

About ACAVA

ACAVA is a leading arts education charity that evolved from artist-led initiatives in the early 1970s. For 50 years we have been amongst the UK's most progressive affordable studio and workspace providers.

With a portfolio of 15 studio buildings, exhibition spaces and workshops across eight London boroughs, one building in Essex and an industrial heritage site in Stoke-on-Trent we support a community of over 400 creative practitioners, cultural organisations and creative SMEs.

A pioneer of delivering arts in health and wellbeing settings for over 30 years, we bring professional artists together with local communities in co-created programmes that explore art and creativity and deliver creative, social and economic value. In recognition of the significance of this work, in 2022, ACAVA was shortlisted for the Award for Civic Arts Organisations by the Calouste Gulbenkian Foundation and King's College London; and was a joint winner of the Culture Health and Wellbeing Alliance's Collective Power Award for the Grenfell Memorial Community Mosaic.

Starting days before the Grenfell Tower fire in June 2017, Flourish, a family learning programme, adapted to become a safe space for local families to connect and create together in the days, months and years after the tragedy. It has evolved to become an ongoing school holiday art programme for families in North Kensington and Wembley with primary school-aged children. It offers a creative space for families to enjoy learning new skills with professional artists. You can read more about the programme [here](#).

Alongside the other Grenfell Recovery programmes we developed Young Photographers, a mentorship for young adults with an interest in building a career as a professional photographer. You can read more about the programme [here](#).

The most recent addition to our portfolio of Grenfell Recovery projects is Cultivate Create, a creative growing project for families with a focus on wellbeing and building emotional resilience. It was developed in response to need identified by local families during the pandemic and provides a safe space for families to be creative and connect to nature. You can read more about the programme [here](#).

To learn more about us, please [visit our website here](#).

How to apply

Please email the following to recruitment@acava.org:

- Completed [Application Form](#), including answer to application question (maximum two sides of A4 with text at 12-point size) or WeTransfer link to a sound recording or video (maximum ten minutes)
- Up-to-date CV

We encourage applicants to complete and return the [Equal Opportunities Monitoring Form](#). All information given to us on the monitoring form will be separated from the application documents on receipt and will be held separately and anonymously for monitoring purposes only.

We are only accepting applications by email for this position. If you have a disability that makes it difficult for you to provide us with information in this way, please call 0749 639 2136 for assistance.

Dates

Please apply by 9 am on Monday 9 September 2024.

Interviews will be held in person during the week beginning 23 September 2024 at a location in London.

If you have any access requirements, please let us know when you apply.

Start date: ASAP.

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acava.org